

Mason District Hospital Board of Director's Meeting
Administrative Conference Room
April 23rd, 2025

Members Present:

D. Houghton, Chairman
M. Balbinot, Treasurer
D. Bryant, Secretary
L. Leach
A. Tucker
D. Gunter
W. Blessman

Members Absent:

R. Fornoff, Vice Chairman - excused
C. Himmel - excused

Others Present:

D. Adcock, CEO
L. Bonnett, CFO
K. Canevit, CNO
J. Shults, Recorder

Others Absent:

S. Noll, MD - excused

I. **CALL TO ORDER**

Mr. Houghton, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 8:00 AM, Wednesday, April 23, 2025.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **PUBLIC COMMENTS**

No public comments at this time.

IV. **APPROVAL OF MINUTES**

Mrs. Balbinot reported that there was a misspelled word in the minutes for the Kahn Estate. The monthly meeting minutes of March 26, 2025, were approved pending correction by unanimous vote.

V. **OLD BUSINESS**

No old business to be discussed at this time.

VI. **REPORTS**

A. **Executive Committee – March 26, 2025**

Mr. Houghton reported that the committee met on March 26, 2025 and this would be discussed in Executive Session.

B. **Executive Committee – April 9, 2025**

Mr. Houghton reported that the committee met on April 9, 2025 and this would be discussed in Executive Session.

C. **CEO Report**

Mrs. Adcock reported that we would not be doing board education this month.

Mrs. Adcock reported that we are at the six months FY2025 October 2024 - March 2025 quarterly strategic planning update.

Mrs. Adcock reported that for Springfield Clinic, Dr. Alley will be here on May 1, 2025, and would be replacing Dr. Crawford.

It was reported that Dr. Goldstein and Dr. Khurana's clinics are going well. It was reported that there are nine to ten appointment slots and Dr. Goldstein saw seventeen patients one day. It was reported that they are both ordering diagnostic testing. It was reported that Dr. Khurana is pending surgical procedures to do minimal invasive surgeries. It was reported that Dr. Patel was on hold until the clinics were established.

It was reported that we have Dr. Perks coming also, so there are three days covered by Cardiologists.

Mr. Tucker reported that someone got the wrong impression about Springfield Clinic coming here after they saw the ads. It was reported that they thought that Springfield Clinic was taking over the hospital and he told them that the hospital and Springfield Clinic are working together, and Springfield Clinic was not taking over.

Mrs. Adcock reported that we have expanded Echo services to both OSF Echo Services and Precise Specialties. It was reported that OSF is here on Tuesdays and Thursdays and Precise Specialties will here on Wednesday and Fridays.

Mrs. Adcock reported that we are expanding stress testing, pulmonary function tests (PFT), heart monitors, EKG services with additional testing areas and additional 1.0 RN FTE. It was reported that EKG's would be done on Med. Surg. and PFT's would be done in another room. It was reported that we are continuing to research a Trubridge interface with GE Muse equipment.

Mrs. Adcock reported that we are expanding Nuclear Medicine Stress Testing through Medical Outsourcing Solutions, which will come 3 days per week. It was reported that Dr. Wagoner does Tuesday and Wednesdays and Dr. Perks on Thursdays. It was reported that we have expanded this to Fridays.

Mrs. Adcock reported that for Imaging Services, OnRad implementation is on schedule for May 1st, 2025, Go-live at midnight. It was reported that we are keeping screening and diagnostic Mammogram testing with Clinical Radiology.

Mr. Blessman asked if there was testing for the interface being performed and how long the contract was for OnRad.

Mrs. Adcock reported that testing is being done, they needed two years back data and 54 physicians were credentialed. It was reported that the contract was signed for two years.

Mrs. Adcock reported that Dr. David Ayoub from Macomb reached out and is available for on-site minimal invasive throat swallow studies and thyroid studies one to two days per

month. It was reported that this has been confirmed with Dr. Ayoub and the next step was to get the application process started. It was reported that we have no coverage at this time for mammogram needle biopsies.

Mrs. Adcock reported that for the MRI project, the purchase order is in process with L&J Development. It was reported that they would be the contractor for the permanent fixed building and Farnsworth Group will be the architect and Project Manager. It was reported that off-site building construction for six months would take place. It was reported that onsite work with Canon 1.5 Tesla Wide Bore MRI would take two months. It was reported that there will be fundraisers and events for the project in September and November 2025. It was reported that the go-live date is December 1, 2025.

Mrs. Balbinot reported that she was asked if MDH would ever have an interest in having a Pulmonologist come to the Specialty Clinic.

Mrs. Adcock reported that we are contracted with OSF for PFT's, but they do not come on site to see patients.

Mrs. Adcock reported that the Auxiliary Luncheon would be held on Friday, May 2, 2025, at Vic's Place. It was reported that the Auxiliary has agreed to help pay for the marquee. It was reported that the board was welcome to attend the luncheon.

Mrs. Balbinot asked when the Auxiliary would be taking orders for the bundt cake sale.

Mrs. Bonnett reported that the Auxiliary would be selling bundt cakes on May 23, 2025 in the hospital lobby. She reported that you can place orders ahead of time.

Mrs. Adcock reported that the Golf Outing will be held on July 18, 2025.

D. Financial Report

Mrs. Bonnett briefly reviewed the Financial Report for March 2025, (a copy of March 2025 Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett reported that gross revenue was up versus prior year by \$3M and that overall we're showing revenue over expenses of \$1M for the six months ended 03/31/25. It was reported that our total cash reserved for alternate revenue bond payment is \$.7M with the final payment being December of 2025.

It was reported that we have contracted with Trubridge for six months to help with recoveries. It was reported that we still pursue after it's written off by both the collection agency and our internal staff.

Mrs. Adcock reported that we are below target on skilled beds and the acute side was down. It was reported that we check transfers on a daily basis to see if the transfers were needed for care. It was reported that we would like to see skilled bed numbers go up and there was

a recent patient testimonial regarding the skilled bed.

Mrs. Canevit reported that some patients may be turned away for some skilled things that we don't do here or have here. She reported that there is a team that looks at the patient individually to see what we can do for them, what's in the best interest for them and if it's in the best interest for them to be elsewhere.

E. **Auxiliary Update**

Mrs. Bonnett reported that the Auxiliary would be selling bundt cakes in May.

Mrs. Adcock reported that Leah Houghton would be the new Auxiliary President.

Mrs. Bonnett reported that the Auxiliary Luncheon is next Friday and if anyone needs tickets, please, let her know.

F. **Medical Staff**

Mrs. Adcock reported that the Medical Executive Committee of the Medical Staff met on April 14, 2025. Mrs. Adcock reported that the Medical Executive Committee recommended that the following be granted privileges as indicated:

- Jeffrey Goldstein, MD – Privileges in Cardiology
- Aman Khurana, MD – Privileges in Internal Medicine with additional privileges for vascular (carotid, arterial, venous) study interpretation, wound care, venous ablation (EVLT, RFA, varithena, stab phlebectomy, foam sclerotherapy and pseudoaneurysm thrombin injection)
- Robin Alley, MD – Privileges in General Surgery with additional privileges for laparoscopic hernia repair, laparoscopic cholecystectomy and laparoscopic appendectomy

- OnRad Radiologists (See attached list)

Mrs. Balbinot made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

Mrs. Adcock reported that the Medical Executive Committee recommended the following be granted re-appointment to the Medical Staff as indicated:

- Haitham Alabsi, MD – Re-appointment to the Telemedicine Staff as a Neurologist
- Henrikas Vaitkevicius, MD – Re-appointment to the Telemedicine Staff as a Neurologist
- Peter Nguyen, MD – Re-appointment to the Telemedicine Staff as a Neurologist

Mr. Bryant made a motion to grant re-appointment of the Medical Staff as recommended by the Medical Staff. Seconded by Mr. Blessman. The Ayes carried the motion by unanimous vote.

Mrs. Adcock reported that the Medical Executive Committee acknowledged the following resignation:

• Ian Monast, DO – (Clinical Radiologists effective 2/28/25)

Mr. Blessman made a motion to accept the resignation from Medical Staff. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.

VII. **NEW BUSINESS**

A. Professional Advisory

Mrs. Canevit reviewed the Professional Advisory report with the Board. (Copy attached to and considered part of the permanent minutes on file in Administration).

Mr. Blessman made a motion for approval. Seconded by Mr. Tucker. The Ayes carried the motion by unanimous vote.

B. Strategic Planning / KPI Report

Mrs. Adcock reviewed the report with the Board. (Copy attached to and considered part of the permanent minutes on file in Administration).

Mrs. Adcock reported that we are at six months of FY2025. It was reported that this was a three-year strategic plan broken down into goals which are Quality and Safety, Patient Experience, People, Growth and Financial. It was reported that every quarter we look to see if we are on track with the measures and go back to the initiatives to see if we need to speed anything up.

Mrs. Adcock reported that for Quality and Safety goal, KPI's were met and FY2024 annual reports approved by the Medical Staff Quality Committee. It was reported that our re-admission rate was 3% and our infection rate was zero.

It was reported that for cyber-attacks, we have partnered with KnowBe4 to strengthen our security awareness training platform to minimize phishing attacks and other types of cyber threats.

Mrs. Adcock reported that for Patient Experience goal, HCAHPS we are not meeting our goal and recommend provider was at 97%. Our focus is to increase HCAHPS survey response by providing staff education on survey purpose and questions. Enhanced survey tools were implemented for Emergency and Surgery patients, and the survey method is text and email to increase survey response rate and provide timely feedback. It was reported that staff are taking the surveys to get more familiar with what's on the survey. It was reported that we will continue to move towards a "Digital front door" for clinic patients for appointment scheduling and consent forms. Increased utilization of patient portals is a focus for patient engagement. The website has been revised for easier access to the portals (Healow and MyCare Corner).

Mrs. Adcock reported that for People goal, onboarding of new HR Generalist, Heather Myers. ADP “Workforce Now” digital platform for recruitment, benefits and employee files has been implemented and has significantly streamlined the hiring process. It was reported that Mrs. Thomson rolled out how to do interviews and streamline with the managers last month.

It was reported that an employee feedback survey is in process for benefit review (ETO and expanded benefits). It was reported that we are looking into a cell phone stipend for leaders and if we need a sick benefit. Revamping of the website and employee portal in process with 309 Marketing. Employee goals in review and leadership education for effective/meaningful employee evaluations will be provided at the Fall Retreat in August 2025. It was reported that we are looking into a leadership incentive program.

It was reported that we have identified employee turnover and the baseline data may not have been accurate, and we now have a tool to calculate this. It was reported that the 3% target may need to be adjusted. It was reported that we have had 19 employees resign this year, which included retirement.

Mr. Blessman asked if the hospital counts retirement against turnover.

Mrs. Adcock reported that retirement is counted. It was reported that if an employee moves to another department within the organization, then that does not count against turnovers.

Mr. Blessman reported that the goal should be to retain staff until they can retire, and turnover should be for the purpose of restaffing. He reported that the hospital should look at what might be wrong if you can’t retain 30- and 40-year-olds.

Mrs. Adcock reported that we have not done the employee surveys at this time.

Mrs. Adcock reported that for Growth goal, for outpatient Surgery and imaging they will be able to achieve their goals and have had a 5% growth with no issues. It was reported that for Swing Bed we had 43 total last year and we have had 18 so far this year. It was reported that case managers have been going to other facilities promoting the Swing Bed program.

Mrs. Adcock reported that for financial goal, the operating margin at .05%, and cash on hand is good. It was reported that the Accounts Receivable action plan includes an insurance follow-up agreement with TruBridge for six months. Follow-up claims will be identified for prompt payment and improved reimbursement from third party payors.

Mrs. Adcock reported that the Foundation would be giving out three scholarships in May, one each at Havana, Mason City and Manito schools. It was reported that a philanthropic flyer was in development. It was reported that the Foundation Golf Outing scheduled for Friday, July 18, 2025.

VIII. EXECUTIVE SESSION

Mr. Blessman moved to enter Executive Session at approximately 8:42 AM for the purpose of discussing legal and personnel matters. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

IX. **RECONVENE**

The regular Board Meeting was reconvened at approximately 8:51 AM.

X. **OTHER / ROUNDTABLE**

A. **Annual CAH Report for FY24**

Mrs. Balbinot moved for approval of the Annual CAH Report for FY24. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.

B. **Annual Home Health Report FY24**

Mrs. Balbinot moved for approval of the Annual Home Health Report FY24. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.

C. **Annual Rural Health Clinics Report FY24**

Mrs. Balbinot moved for approval of the Annual Rural Health Clinics Report FY24. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.

D. **Quality Assurance and Performance Improvement Plan FY25**

Mrs. Balbinot moved for approval of the Quality Assurance and Performance Improvement Plan. Seconded by Mrs. Leach. The Ayes carried the motion by unanimous vote.

XI. **ADJOURN**

Mr. Bryant made motion to adjourn the session at 8:53 AM. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

Respectfully Submitted,

**Denis Bryant, Secretary
Board of Directors**